

ASQA sub group meeting – notes of meeting		
3 April 2019	2.00pm – 3.15pm	Teleconference
Attendees	Jo Medlin, Jenny Macaffer, Michelle Simpson, Pauline Wilson, Jennifer Aldridge, Sue Howard	
Apologies	Carla Dawson	
Michelle and Jenny provided feedback from December meeting with ASQA		
Draft questions for June meeting with ASQA		
Sue/Jennifer to help define this question?	How does ASQA see the caring careers? What is ASQA finding in relation to quality of training standards for caring careers i.e. Aged care, NDIS, childcare? What are the implications - timelines, turnover, implementation and take up etc.	
	What is ASQA's buy in the labour market – where do they see themselves and their role in relation to market and turnover?	
	Can ASQA provide us with more detail about Third parties ¹ – does ASQA define third parties as those organizations being paid? Many third party connections could be parents or teachers – how are they considered by ASQA?	
	What are they finding when auditing FSK units?	
	What dialogue is ASQA having with other govt department regulators? If providers are ASQA compliant – should that provide sufficient evidence of compliance for other govt depts? Is there a longer-term strategy that might help streamline the different regulations or any consultations-taking place about improved arrangements?	

¹ From Michelle - From ASQA website: RTOs should use the Third Party Service Arrangement notification online form to notify ASQA of the commencement and cessation of third party service arrangements. (Previously, RTOs were required to notify ASQA of these arrangements using ASQAnet.) There is no cost associated with submitting the notification form. It is an explicit requirement of the Standards for RTOs 2015 that you notify ASQA within 30 days of entering a written agreement with another organisation for the delivery of services—including training, assessment, related educational and support services and/or any activities related to the recruitment of prospective learners—on your RTO's behalf.

	What policy decisions informed the extension of time to the upgrade TAE until June?
	How does ASQA monitor and track the effectiveness of the new TAE requirement and its impact?
Other actions	
Jo	Provide some more clarity around dual accreditation
Pauline	Seek feedback from any other providers in Victoria which undergo dual accreditation
Jenny	Circulate minutes/questions by email for working group refinement Send final to Commissioner's office prior to 1 May.
Meeting with Commissioner – 1.30-2.30pm on 4 June Melbourne face to face (Pauline, Jenny, Michelle) Sydney by video conferencing (Jennifer and possibly Carla) Jo to notify if available	